

## ACCOUNT MANAGER GUIDE

To access tickets/parking go to <a href="https://am.ticketmaster.com/copperheads">https://am.ticketmaster.com/copperheads</a>

1. Log in using your AccountManager username and password (if you do not know your password or logging in for the first time, click the "forgot password" and follow the prompts to reset your password. You can then login with that new information. The username is your email address.)



2. Once signed in, you can view your tickets/parking on your phone or you have the ability to transfer tickets/parking by clicking on "Manage Tickets".





2. To transfer tickets/parking for an individual day, click on the day you would like to transfer from

Valspar	BUY TICKETS HERE SPECTATOR TH	PS MANAGE TICKETS Contact Us		A A	~	
	Transfer		Q Find an event			
	Your phone is your ticket. For the fastest way in, add your ticket t	to your digital wallet.				
	FRIDAY TICKETS	2022 Valspar Championship Friday	Select Event	-		
	SATURDAY TICKETS	2022 Valspar Championship Saturday Sat, Mar 19, 2022 • Multiple Times Palm Harbor, FL — Innisbrook Copperhead Course	Select Event			

3. On the individual day's page, select "Transfer"

Valspar CHAMPIONSHP	BUY TICKETS HERE SPECTATOR TIPS	MANAGE TICKETS	Contact Us	A	Av	~ 72
	FRIDAY TICKETS		Your Phone Is Your Ticket For the fastest way in, add your ticket to your digital wallet. My Tickets	*Ö TRANSFER SELL		
	2022 Valspar Championship Friday 한 Fri, Mar 18, 2022 - Multiple Times ⓒ Palm Harbor, FL — Innisbrook Copperhead Cour	50	Grounds 1, 1	>		

4. Select the tickets that you wish to transfer

	BUY TICKETS HERE SPECT	TATOR TIPS	MANAGE TICKETS	Contact Us	A A	~	۲
ß	FRID TICKE	AY ETS		Transfer Tickets         Select the tickets for this event that you would like to transfer. Once selected, click Next.         Only transfer tickets to people you know and trust to help everyone stay sofe and socially distanced.         Select All (1)			
	2022 Valspar Championship Fride	<b>lay</b> opperhead Cours	e	Grounds 1, 1			



5. Once all tickets are selected, click "Continue" on the bottom right to proceed and then "Add" for a new recipient or select a recipient from the list and click "Transfer" at bottom right.

Valspar	BUY TICKETS HERE SPECTATOR TIPS MANAGE T	ICKETS Contact Us	A Av	~	垥
	FRIDAY TICKETS	Transfer Tickets Add a new recipient or select an existing recipient to transfer the selected tickets to. Once selected, click Transfer. To the tickets you are transferring, click Edit. Add A New Recipient	edit		
G		First Name *			
	2022 Valspar Championship Friday Fri, Mar 18, 2022 - Multiple Times Palm Harbor, FL — Innistrock Copperhead Course	Lost Name *			
	TICKETS SELECTED FOR TRANSFER 🖉 EDIT	Email •			
		Add a Message (Uptional)			
		255 Character(s) Remaining Cancel Transfer			

6. To transfer tickets/parking from multiple days, select the "Transfer" button on the Manage Tickets page.

Valspar	BUY TICKETS HERE SPECTATOR	TIPS MANAGE TICKETS Contact Us		A	A	~	Å
	Transfer		Q. Find an event				
ß	FRIDAY TICKETS	2022 Valspar Championship Friday デ Frl, Mar 18, 2022 • Multiple Times の Palm Harbor, FL — Innisbrook Copperhead Course	Select Ever	nt			
	SATURDAY TICKETS	2022 Valspar Championship Saturday	Select Ever	nt			



7. Select the individual days you wish to transfer, and click "Next"

Valspar	BUY TICKETS HERE SPECTATOR TIPS	MANAGE TICKETS Contact Us	
	Select All (2)	Next	×
La (	FRIDAY TICKETS	2022 Valspar Championship Friday Fri, Mar 18, 2022 • Multiple Times Palm Horbor, FL — Innisbrook Copperhead Course	
(	SATURDAY TICKETS	2022 Valspar Championship Saturday Sat, Mar 19, 2022 · Multiple Times Palm Harbor, FL — Innisbrook Copperhead Course	

8. In the first pop up asking to transfer same seats across events, select "No"

Valspar	BUY TICKETS HERE SPECTATOR TIPS	MANAGE TICKETS Contact Us	A A
	Selected (2 of 2)		Next
k	FRIDAY TICKETS	Transfer same seat(s) and/or parking ticket(s) for all selected events?	
	SATURDAY TICKETS	2022 Valspar Championship Saturday Sat, Mar 19, 2022 • Multiple Times Polm Harbor, FL — Innisbrook Copperhead Course	



9. Within each event select the boxes next to the tickets you wish to transfer, then click "Next"

BUY TICKETS HERE SPECTATOR T	IPS MANAGE TICKETS Contact Us		A AV V
Selected (2 of 2)	TRANSFER - SELECT TICKETS	×	Next
FRIDAY TICKETS	Only transfer tickets to people you know and trust to help everyone stay safe and socially distanced.		
	FRIDAY TICKETS 2022 Volspar Championship Friday Fri, Mar 18, 2022 - Multiple Times		
SATURDAY	Grounds 1		
	SATURDAY TICKETS         2022 Valspar Championship Saturday           Sat, Mar 19, 2022 - Multiple Times		
	Select All (1)		
	Cancel	Next	

10. "Add" for a new recipient or select a recipient from the list and click "Transfer" at bottom right.

valspar	BUY TICKETS HERE SPECTATOR TIPS	MANAGE TICKETS Contact Us	🔺 Avery Gordon 🗸 🔀
	Selected (2 of 2)	TRANSFER - SELECT A RECIPIENT X	Next
<b>k</b>	FRIDAY	2 Event(s) Selected	
		Add A New Recipient	
		First Name *	
	SATURDA) TICKETS	Lost Nome *	
		Email *	
		Add a Message (Optional)	
		Cancel Transfer	



11. If the recipient does not want the tickets or you want to "take them back", if the recipient has not accepted the tickets, you will still be able to cancel the transfer by clicking the words "Cancel Transfer" next to the seats that were transferred.

Valspar	BUY TICKETS HERE SPECTATOR TIPS	MANAGE TICKETS	Contact Us		A	Avery Gordon $\vee$	Å
Ľ	FRIDAY		Your Phone Is Your Ticket For the fastest way in, add your ticket to your digital wallet.				
	TICKETS		My Tickets	→	SELL		
			Grounds 1, 1 Transfer Pending: Waiting on John Valspar (tickets@thecopperheads.org) to claim.	Cane	el Transfer	)	
	2022 Valspar Championship Friday Fri, Mar 18, 2022 • Multiple Times Palm Harbor, FL — Innisbrook Copperhead Cour	se					

12. Clicking on "Cancel Transfer" will cancel all seats (tickets/parking) being transferred, not just that specific ticket/parking. Click "Yes" to confirm the cancellation of the transfer

FRIDAY TICKETS	Cancel Transfer Will cancel all 2 ticket These tickets are pending i (tickets@thecopperheads.c	is transfer to <b>John Valspar</b> <b>org)</b> . Changed your mind? Tap "Yes" below to cancel		+8 TRANSFER SELL	
2022 Valspar Championship Friday	FRIDAY TICKETS	2022 Valspar Championship Friday	.org) to claim.	Cancel Transfer	
Palm Harbor, FL — Innisbrook Copperhead Course	SATURDAY TICKETS	2022 Valspar Championship Saturday Sat, Mar 19, 2022 • Multiple Times Palm Harbor, FL — Innisbrook Copperhead Course Row 1, Seat 1 No Yes			
k					